

1 The Open Space and Trails Committee met on Thursday, August 1, 2019 at Seabrook City Hall,
2 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items
3 listed below.

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5 **THOSE PRESENT WERE:**

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall – Ex. Absence	Member
9 Monica Comeaux	Member
10 Debra Harper	Member
11 David Popken	Member
12 Heather Cable – Ex. Absence	Member
13 Kevin Padgett	Public Works Director
14 Sean Landis	Deputy City Manager
15 Pat Patel	Administrative Assistant

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17 Chair Helen Burton called the meeting to order at 5:10 p.m.

18 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

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20 There were none.

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22 **2. COMMITTEE BUSINESS**

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24 **2.1 Update on recent and ongoing park activities and improvements from Committee**
25 **members, and park reports from Committee Park Checks. (Committee)**

26 Member Harper stated that the trees in Meador Park are now big enough to provide shade.

27 Member Popken stated that Public Works has taken out the defective water fountain south of
28 the Library.

29 Member Antrobus stated that along the trail on the Northside of Second Street residents are
30 complaining about trash. Driving down Second Street, one will not see the trash unless one
31 walks the trail. Picking up waterfront trash is something that should be suggested to
32 volunteers.

33 **2.2 City Staff update.**

34 Public Works Director, Kevin Padgett, notified the Committee that they have ordered kiddie
35 mulch for the playgrounds because it was getting low along with the annual order of granite
36 material to recap 1/3 of the trails. The parking lot in Robinson is now complete and looks
37 great.

Deputy City Manager, Sean Landis, stated that City Staff has been approach by Rotary to offer funding and sponsor Friendship Park. Mr. Landis requested this item to be place on the Action Item Checklist for next month so that the Open Space and Trails Committee can brainstorm on possible ideas at Friendship Park. One idea mentioned is a possible baseball field. The baseball fields in the City are heavily utilized but need to see if one could fit at Friendship Park. Mr. Padgett noted that the landscape timbers at Friendship Park have been replaced recently. Mr. Landis mentioned that Rotary did provide some funding for the new flag poles on Main Street.

City Staff will meet with the Parks Master Plan Consultant prior to meeting with the Open Space Committee and the public. The Consultant is going to have an open interactive public forum.

2.3 Discussion and approval of the Action Item Checklist. (Committee)

- Volunteers: The Committee Members gave their volunteer hours to Chair Burton during the meeting to keep records current. The Committee Members also filled out a City of Seabrook Volunteer Application
- Birding Event: No updated information at the time.
- Mile Maker Trail Map: No updated information at the time.
- Woodlands Regeneration: Some cane and acacia are growing. The first bloom cycle of the year is over and Member Popken is hoping that some grass will germinate soon. Member Popken may ask George Kyame to help identify the different species of plants.
- Irrigation System at Pine Gully: No updated information at the time.
- Carothers Coastal Gardens Task Force: The first meeting will be held in August 7, 2019. The first meeting will be an introduction of the task force members, City Manager Gayle Cook will give a PowerPoint presentation of Carothers, review the resolution Council passed and tour the facility. Carothers has been valued at \$900,000.00.
- Fall Sweep: Chair Burton will look into some training.
- Butterfly Garden Sign: The sign is no longer legible due to weather. Research will be done in what kind of material for a sign holds up best outside against the UV rays. One option proposed is laminating a paper sign the City creates which gives flexibility and saves a lot of money.
- Tree Planting Opportunity: Member Coggeshall has been communicating with Trees for Houston for 50 trees. They are trying to decide which species will be best to plant in the City from what is available in their inventory. They are looking to plant the trees in the fall. The size of the trees will be 15 gallons. Trees for Houston is looking to dedicate funds to keep the trees watered, planting 15 gallon sized trees are hard to keep alive is not watered properly.

Chair Burton stated that Apache Corporation asked if the City of Seabrook is a “Tree City,” which the City is not. This would require a Municipal Tree Ordinance and set up a foundation with a board for the trees, and a funding source. The committee can use volunteer hours as a funding source.

- Update on Parks Master Plan: Vice Chair Antrobus asked the committee members if there is any general input the committee has to say or if staff has anything to say? There are still many months of input ahead. Some coordinated thinking between committee members and City staff where it is evident to the consulting company that speaks to what everyone is doing and fits the needs of what City staff and committee members see. Ms. Antrobus stated that her main concern is history, public input is very important. City Staff is sharing the survey results from the public to the Consultants.
- Keep Texas Beautiful: No updated information at the time.
- TPWD Bird Conservation Grant: No updated information at the time.
- TxDOT SRTS Sidewalk Grant: No updated information at the time.
- Trail lighting: No updated information at the time.

2.4 Approve the minutes of the July 11, 2019 Open Space and Trails Committee meeting. (Martinez)

Motion was made by Vice Chair Antrobus and seconded by Member Harper

To approve the minutes of the July 11, 2019 Open Space and Trails Committee meeting

MOTION CARRIED BY UNANIMOUS CONSENT

2.5 Establish future meeting dates and agenda items.

The next meeting will be September 5, 2019.

Item requested to be added to the Action Item Checklist is:

- Parks Master Plan Consultant
- Making Baybrook more inviting
- Rotary Funding for Friendship Park
- Staff Appreciation Luncheon

Upon motion duly made, the meeting was adjourned at 6:02 p.m.

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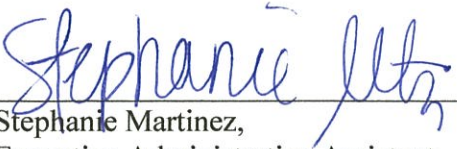
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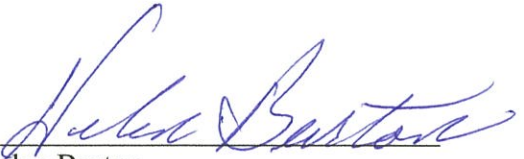
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Stephanie Martinez,
Executive Administrative Assistant


Helen Burton,
Chair